

**APPLICATION FOR SUPPORT FOR CONFERENCES/ACADEMIC ACTIVITIES
(Graduate Students)¹**

Name of Supervisor/Recommender of Applicant:

Position: Department:

Name of Student Applicant:

ID# Department:

Year joined:..... Programme:

Expected completion date:

Please identify Conference/Meeting/Activity:

Please identify the role that you will play:

Please identify location of activity:

Provide dates for activity:

Have you previously sought funds for the activity?:

Please identify the source and say what the outcome was:

If No, please indicate why:

Are there funds already available for the activity?:

If so please explain why additional/new funding is being sought:

List previous awards from the Faculty:

Have you submitted reports for these awards?:

If No please explain:

¹ If funding is available from another UWI source* students are required to submit evidence that they have already sought funding from that source and give a report on the outcome of their submission.

FSSM Research & Publication Funding Committee
Faculty of Social Sciences

Codes and Practices

Following are the policies and guidelines of the Faculty of Social Sciences Research & Publication Funding Committee:

- **Faculty is not to be the first port of call**; all other options should be first explored and exhausted.
- In deciding on specific amounts, the Committee will take into consideration the willingness & or ability of the applicant and their Department to assist.
- Faculty will consider applications to fund return airfare. Ground transportation will not be covered.
- Faculty will consider application to fund conference registration fee.
- Faculty will consider application to fund accommodation up to 3 nights.
- Applications for reimbursements will not be considered.
- Faculty will not support attendance at conferences for networking purposes only, however applications for **intensive** workshops/training will be considered.
- Due acknowledgement shall be made to the support of the Faculty at the conference (where appropriate) in all resulting publications.
- Electronic copy as well as hard copies of the application form must be submitted for consideration.
- Faculty is presently unable to consider amounts over J\$150,000.

***Other UWI sources of funding:**

Campus Research & Publications and Graduate Awards
Student Enrichment Fund
New Initiative Fund
UWI Endowment Fund
Various

OGS&R
Office of Student Financing
Office of the Principal
Office of Dev. & Endowment
Office of Sponsored Research