

APPLICATION FOR SUPPORT FOR CONFERENCES/ACADEMIC ACTIVITIES (Graduate Students)¹

Name of Supervisor/Recommender of Applicant:
Position: Department:
Name of Student Applicant:
ID# Department:
Year joined: Programme:
Expected completion date:
Please identify Conference/Meeting/Activity:
Please identify the role that you will play:
Please identify location of activity:
Provide dates for activity:
Have you previously sought funds for the activity?:
Please identify the source and say what the outcome was:
If No, please indicate why:
Are there funds already available for the activity?:
If so please explain why additional/new funding is being sought:
List previous awards from the Faculty:
Have you submitted reports for these awards?:
If No please explain:

¹ If funding is available from another UWI source* students are required to submit evidence that they have already sought funding from that source and give a report on the outcome of their submission.

Please summarize the specific outputs of all		
two awards if you have received one or less	in the last three	e years (where applicable):
	•••••	
Amount(s) requested (Provide breakdown)		
Item	Amount	Proposed Funding Source
Conference/Registration Fees		
Accommodation		
Airfare		
Total		
Outcomes expected:		
Where relevant, please provide title of paper	r:	
Explain how you expect the receipt of fundi	ng to enhance y	your graduate studies:
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	•••••	
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I agree to submit a report (if meeting) or a co	ony of the pane	er within 2 weeks of my return
Tagree to submit a report (if incetting) of a c	opy of the pape	within 2 weeks of my fetum.
Signature of Applicant(s)		Date
Tr way		
Comments by Head of Department/Supervis	sor/Recommend	der:
Name	Signature	Date

FSSM Research & Publication Funding Committee Faculty of Social Sciences

Codes and Practices

Following are the policies and guidelines of the Faculty of Social Sciences Research & Publication Funding Committee:

- Faculty is not to be the first port of call; all other options should be first explored and exhausted.
- o In deciding on specific amounts, the Committee will take into consideration the willingness & or ability of the applicant and their Department to assist.
- Faculty will consider applications to fund return airfare. Ground transportation will not be covered.
- Faculty will consider application to fund conference registration fee.
- Faculty will consider application to fund accommodation up to 3 nights.
- Applications for reimbursements will not be considered.
- Faculty will not support attendance at conferences for networking purposes only, however applications for intensive workshops/training will be considered.
- Due acknowledgement shall be made to the support of the Faculty at the conference (where appropriate) in all resulting publications.
- o Electronic copy as well as hard copies of the application form must be submitted for consideration.
- o Faculty is presently unable to consider amounts over J\$150,000.

*Other UWI sources of funding:

Campus Research & Publications and Graduate Awards Student Enrichment Fund New Initiative Fund UWI Endowment Fund Various OGS&R
Office of Student Financing
Office of the Principal
Office of Dev. & Endowment
Office of Sponsored Research